

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Finance – Councillor Chaloner
- Cabinet Member for Education and Children's Social Care – Councillor Jeffery
- Cabinet Member for Transformation – Councillor Hammond
- Cabinet Member for Communities, Culture and Leisure – Councillor Kaur
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Health and Adult Social Care – Councillor Shields
- Cabinet Member for Housing and Sustainability – Councillor Payne
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Minerals and Waste Safeguarding and Oil and Gas Supplementary Planning Documents	16 February 2016	Leader's Portfolio
HeadStart Strategy	16 February 2016	Education and Children's Social Care Portfolio
Admission Arrangements for Community and Voluntary Controlled Schools for Academic Year 2017/18	16 February 2016	Education and Children's Social Care Portfolio
Concessionary Fares Scheme 2016/17	16 February 2016	Environment and Transport Portfolio
Approval for Phase Two of an Integrated Service for Crisis Response, Rehabilitation, Reablement and Hospital Discharge	16 February 2016	Health and Adult Social Care Portfolio
Housing Revenue Account Budget Report and Business Plan	9 February 2016 10 February 2016	Housing and Sustainability Portfolio  Council
Townhill Park Regeneration Phase 1: procurement, CPO powers and public open space disposal delegation	9 February 2016 10 February 2016	Housing and Sustainability Portfolio Council
Controlling Street Drinking and Begging using Public Spaces Protection Orders	16 February 2016	Housing and Sustainability Portfolio
Changes to existing Revenue and Capital Budgets	16 February 2016	Finance Portfolio
The General Fund Capital Programme 2015/16 to 2019/20	9 February 2016 10 February 2016	Finance Portfolio Council
General Fund Revenue Budget 2016/17 to 2019/20	9 February 2016 10 February 2016	Finance Portfolio Council
Corporate Revenue Financial Monitoring for the period to the end of December 2015	9 February 2016	Finance Portfolio
The Medium Term Strategy 2015/16 - 2020/21	9 February 2016 10 February 2016	Finance Portfolio

# **LEADER OF THE COUNCIL**

Title	Minerals and Waste Safeguarding and Oil and Gas Supplementary Planning Documents
Details	<p>To consider the report of the Leader of the Council seeking approval of the following Supplementary Planning Documents (SPDs):</p> <ul style="list-style-type: none"> <li>• Minerals and Waste Safeguarding Supplementary Planning Document: Planning guidance for development close to key minerals and waste infrastructure, across the Hampshire/Southampton/Portsmouth area, in order to safeguard the ability of such infrastructure to operate.</li> <li>• Oil and Gas Supplementary Planning Document: Planning guidance for any oil and gas proposals across the Hampshire/Southampton/Portsmouth area.</li> </ul> <p>The SPDs provide detailed guidance to existing approved policies. The SPDs will be a material consideration in the determination of planning applications.</p>
Decision Maker	Cabinet
Decision Expected	16 February 2016
Date Added to the Plan	3 January 2016
Main Consultees	Council Democratic, Legal, Finance, Property Services, Environmental Health and City Development teams
Consultation Method	The SPDs have already been subject to public consultation. Consultation with Council Officers via email.
Head of Service	Director, Place
Author	Samuel Fox samuel.fox@southampton.gov.uk Tel: 023 8083 2044

Background Material Available Minerals and Waste Safeguarding and Oil and Gas  
Supplementary Planning Documents

Public Comments may be sent to [graham.tuck@southampton.gov.uk](mailto:graham.tuck@southampton.gov.uk)  
Tel 023 8083 4602

Slippage/Variations/Reason  
for Withdrawal

Updates



# **TRANSFORMATION PORTFOLIO**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **EDUCATION AND CHILDREN'S SOCIAL CARE PORTFOLIO**

Title	HeadStart Strategy
Details	To consider the report of Service Director for Children and Families Services seeking approval for the HeadStart Strategy which will form the bid to the Big lottery for £10M.
Decision Maker	Cabinet Member for Education and Children's Social Care
Decision Expected	16 February 2016
Date Added to the Plan	4 November 2015
Main Consultees	consultation with Schools via online survey, parents via focus groups, visits to Schools, stakeholder events.
Consultation Method	Consultation with Schools via online survey, parents via focus groups, visits to Schools, stakeholder events.
Head of Service	Director, People
Author	Natalie Johnson  natalie.johnson@southampton.gov.uk
Background Material Available	HeadStart Strategy
Public Comments may be sent to	Comments from individuals/organisations not consulted, may be sent to: headstart@southampton.gov.uk or Natalie Johnson 023 023 8083 2909.
Slippage/Variations/Reason for Withdrawal	This report will slip to the 16th February 2016 Cabinet in order to complete the needs assessment, mapping exercise and provide for further consultation and engagement with young people in accordance with the requirements of the The Big Lottery bid.



Title	Admission Arrangements for Community and Voluntary Controlled Schools for Academic Year 2017/18
Details	To consider the report of the Cabinet Member for Education and Children's Social Care seeking approval of the admission arrangements for Community and Voluntary Controlled Infant, Junior, Primary and Secondary Schools for 2017/18.
Decision Maker	Cabinet
Decision Expected	16 February 2016
Date Added to the Plan	<b>6 January 2016</b>
Main Consultees	Southampton Admission Forum, all Schools, Other Admission Authorities in the City, Hampshire County Council, Catholic and C of E Dioceses, Members of the Public.
Consultation Method	No changes are being proposed. The draft arrangements have been scrutinised by the Southampton Admissions Forum. The Forum's paperwork is distributed to all Schools and Admission Authorities in the City and the two appropriate Dioceses.
Head of Service	Head of Education
Author	Ross Williams ross.williams@southampton.gov.uk
Background Material Available	Admission Arrangements for Community and Voluntary Controlled Schools for Academic Year 2017/18
Public Comments may be sent to	Ross Williams Admissions Manager Civic Centre Southampton email: ross.williams@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	



# **COMMUNITIES, CULTURE AND LEISURE PORTFOLIO**



**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **ENVIRONMENT AND TRANSPORT PORTFOLIO**

Title	Concessionary Fares Scheme 2016/17
Details	To consider the report of the Cabinet Member for Environment and Transport detailing the final arrangements for the Concessionary Fare Scheme for 2016 including the rate at which bus operators will be reimbursed for concessionary pass travel.
Decision Maker	Cabinet
Decision Expected	16 February 2016
Date Added to the Plan	3 January 2016
Main Consultees	Bus companies, Cabinet member for Environment and Transport, Democratic Legal and Financial and Property Services
Consultation Method	Circulation of draft report seeking comment from relevant officers in Legal, Property, Democratic Services and Finance and via Emails to all bus companies that participate in the scheme.
Head of Service	Director, People
Author	Simon Bell Public Transport and Operations Manager simon.bell@southampton.gov.uk Tel: 023 8083 3814
Background Material Available	Concessionary Fares scheme 2016/17
Public Comments may be sent to	Simon Bell, Public Transport and Operations Manager simon.bell@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# **HEALTH AND ADULT SOCIAL CARE PORTFOLIO**

Title Approval for Phase Two of an Integrated Service for Crisis Response, Rehabilitation, Reablement and Hospital Discharge

Details To consider the report of the Cabinet Member for Health and Adult Social Care seeking approval to proceed with Phase Two of an Integrated Service for Crisis Response, Rehabilitation, Reablement and Hospital Discharge. At the core of this proposal is the principle that people are best supported to regain or maintain their independence within their own home or usual place of residence, as opposed to a hospital environment. Phase Two involves a significant shift of investment towards a more domiciliary/community based model of rehabilitation and reablement care to achieve a more appropriate and cost effective balance of bed-based and domiciliary care that will meet the needs of clients and deliver better outcomes for them, whilst achieving best value use of resources.

Implementing Phase Two has an impact on the Council respite and “emergency respite” service provision at Brownhill House, and the Day Services for Older People with high physical dependency needs, which is provided by Social Care in Action (SCA). Suitable alternative provision has been identified and costed in respect of respite and “emergency respite” so that people can continue to access these services as required. The council has been working with SCA and identified two suitable potential alternative venues for the Day Services

Decision Maker Cabinet

Decision Expected 16 February 2016

Date Added to the Plan **6 January 2016**

Main Consultees Following the public consultation, this report will now be circulated to  
Council Management Team  
Integrated Commissioning Partnership Board  
Integrated Commissioning Unit Management Team  
Integrated rehab/Reablement Programme Board  
Legal Services  
Finance Services

## Property Services

Consultation Method	This proposal has been to a 12 week public consultation and involved written consultation (letters/emails/ Questionnaire) group meetings and some 1:1 consultation as appropriate.
Head of Service	Head of Integrated Strategic Commissioning
Author	Mark Howell mark.howell@southampton.gov.uk Tel: 023 8083 2743
Background Material Available	Approval to proceed with Phase Two of an Integrated Service for Crisis Response, Rehabilitation, Reablement and Hospital Discharge
Public Comments may be sent to	Madeleine Cato Commissioner Madeleine.cato@southampton.co.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# **HOUSING AND SUSTAINABILITY PORTFOLIO**

Title	Housing Revenue Account Budget Report and Business Plan
Details	<p>To consider the report of the Cabinet Member for Housing and Sustainability seeking approval for the Housing Revenue Account (HRA) budget proposals and long term business plan to be recommended to the budget setting meeting on 10 February 2016 including:</p> <ul style="list-style-type: none"> <li>- the proposed 2016/17 HRA revenue estimates, together with proposed rent and service charge levels;</li> <li>- the updated HRA capital programme for the period to 2020/21 and</li> <li>- the 30 year long term HRA business plan covering both capital and revenue projections.</li> </ul>
Decision Maker	Cabinet
	Council
Decision Expected	9 February 2016
	10 February 2016
Date Added to the Plan	3 January 2016
Main Consultees	Officers from Legal, Finance, Property and Human Resources departments, tenants, the Council Management Team and relevant Cabinet Members.
Consultation Method	Emails and meetings
Head of Service	Chief Financial Officer
Author	Alan Denford alan.denford@southampton.gov.uk
Background Material Available	Housing Revenue Account Budget Report and Business Plan
Public Comments may be sent to	Alan Denford Email: alan.denford@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	





Title	Townhill Park Regeneration Phase 1: procurement, CPO powers and public open space disposal delegation
Details	To consider the report of the Cabinet Member for Housing and Sustainability seeking approval for the procurement and delivery options for Townhill Park Phase One regeneration. Work will progress next year to start demolishing homes and therefore delegated approval is also required for the Compulsory Purchase Orders. Delegated powers are also required to enable the open space disposal. These action will kick-start Phase One of Townhill Park and the regeneration of the area.
Decision Maker	Cabinet  Council
Decision Expected	9 February 2016  10 February 2016
Date Added to the Plan	3 January 2016
Main Consultees	A wide range of stakeholders and interested parties including: SCC officers, Councillors and the public
Consultation Method	The consultation process for this project includes a range of processes including public meetings and briefings
Head of Service	Director, Place
Author	Sue Jones Manager Estate Regeneration Project sue.jones@southampton.gov.uk Tel: 023 8083 3929
Background Material Available	Townhill Park Regeneration Phase 1: procurement, CPO powers and public open space disposal delegation
Public Comments may be sent to	Sue Jones Estate Regeneration Project Manager Civic Centre

Title	Controlling Street Drinking and Begging using Public Spaces Protection Orders
Details	To consider the report of the Cabinet Member for Housing and Sustainability seeking authority for Public Spaces Protection Orders to control anti-social street drinking and begging in locations within Southampton. A consultation process has been undertaken covering 5 locations – City Centre, Bitterne Precinct, Portswood Broadway, Shirley High Street and Woolston High Street.
Decision Maker	Cabinet
Decision Expected	16 February 2016
Date Added to the Plan	4 December 2015
Main Consultees	Relevant officers and Council members, key stakeholders including Police and Crime Commissioner, Chief Police Constable.
Consultation Method	Public consultation available <a href="http://www.southampton.gov.uk/pspo">www.southampton.gov.uk/pspo</a> due to close on 11th December 2015.
Head of Service	Director, Place
Author	Gavin Derrick <a href="mailto:gavin.derrick@southampton.gov.uk">gavin.derrick@southampton.gov.uk</a> Tel: 023 8091 7537
Background Material Available	Controlling Street Drinking and Begging using Public Spaces Protection Orders
Public Comments may be sent to	Gavin Derrick - Regulatory Services 02380 917537
Slippage/Variations/Reason for Withdrawal	
Updates	



# **FINANCE PORTFOLIO**

Title	Changes to existing Revenue and Capital Budgets
Details	To consider the report of the Chief Financial Officer and Cabinet Member for Finance (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.  This item is a standard item and will remain on the Forward Plan until required.
Decision Maker	Cabinet
Decision Expected	16 February 2016
Date Added to the Plan	5 January 2015
Main Consultees	Relevant Cabinet Members and Officers
Consultation Method	Briefings and meetings.
Head of Service	Chief Financial Officer
Author	Mel Creighton, Andy Lowe Deputy Chief Financial Officer, Chief Financial Officer Mel.creighton@southampton.gov.uk, andrew.lowe@southampton.gov.uk Tel: 023 8083 2049
Background Material Available	
Public Comments may be sent to	Mr Andrew Lowe - Chief Financial Officer
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	The General Fund Capital Programme 2015/16 to 2019/20
Details	The purpose of this report is to inform Council of any major changes in the overall General Fund Capital Programme since it was last reported on 18 November 2015. This report also outlines the way in which the revised programme has been funded, reflecting the changes in availability and usage of capital resources.
Decision Maker	Cabinet Council
Decision Expected	9 February 2016 10 February 2016
Date Added to the Plan	3 January 2016
Main Consultees	Relevant Cabinet Members and officers
Consultation Method	Emails and Briefings
Head of Service	Chief Financial Officer
Author	Mel Creighton Deputy Chief Financial Officer Mel.creighton@southampton.gov.uk
Background Material Available	The General Fund Capital Programme 2015/16 to 2019/20
Public Comments may be sent to	Mel Creighton - Deputy Chief Financial Officer Email: Mel.Creighton@southampton.gov.uk Tel No: 02380834897
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	General Fund Revenue Budget 2016/17 to 2019/20
Details	To consider the report of the Cabinet Member for Finance seeking to set out the latest estimated overall financial position on the General Fund Revenue Budget for 2016/17 to 2019/20 and to outline the main issues that need to be addressed in considering the Cabinet's Budget and Council Tax proposals to Council on 10 February 2016.
Decision Maker	Cabinet  Council
Decision Expected	9 February 2016  10 February 2016
Date Added to the Plan	3 January 2016
Main Consultees	Relevant Cabinet Members, the Council Management Team (CMT), voluntary organisations, partnerships with key City Agencies (e.g. the Police, CCG etc) and other key stakeholders, including staff and the Trade Unions members of the public and business representatives.
Consultation Method	E-mails, letters, online feedback, meetings and public consultation.
Head of Service	Chief Financial Officer
Author	Mel Creighton Deputy Chief Financial Officer Mel.creighton@southampton.gov.uk
Background Material Available	General Fund Revenue Budget 2016/17 to 2019/20
Public Comments may be sent to	Mel Creighton Deputy Chief Financial Officer email: Mel.Creighton@southampton.gov.uk tel no; 02380 834897
Slippage/Variations/Reason for Withdrawal	
Updates	





Title	Corporate Revenue Financial Monitoring for the period to the end of December 2015
Details	Report of the Cabinet Member for Finance summarising the General Fund and Housing Revenue Account revenue financial position for the authority for the nine month period to the end of December 2015.
Decision Maker	Cabinet
Decision Expected	9 February 2016
Date Added to the Plan	3 January 2016
Main Consultees	Cabinet Members/CMT and Heads of Service
Consultation Method	Briefings, Meetings & Emails
Head of Service	Chief Financial Officer
Author	Mel Creighton Deputy Chief Financial Officer Mel.creighton@southampton.gov.uk
Background Material Available	Corporate Revenue Financial Monitoring for the period to the end of December 2015
Public Comments may be sent to	Mel Creighton, Deputy Chief Financial Officer Email: Mel.creighton@southampton.gov.uk. Tel No: 023 80 834897
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	The Medium Term Strategy 2015/16 - 2020/21
Details	The Medium Term Financial Strategy (MTFS) is a core part of the Council's strategic framework and plays a pivotal role in translating the Council's strategic plans and ambitions into action. The report provides an update on the MTFS for the period 2015/16 - 2020/21.
Decision Maker	Cabinet Council
Decision Expected	9 February 2016 10 February 2016
Date Added to the Plan	3 January 2016
Main Consultees	CMT, Members and Relevant Officers
Consultation Method	Briefings, Meetings
Head of Service	Chief Financial Officer
Author	Mel Creighton Deputy Chief Financial Officer Mel.creighton@southampton.gov.uk
Background Material Available	The Medium Term Strategy (MTFS) 2015/16 - 2019/20
Public Comments may be sent to	Mel Creighton - Deputy Chief Financial Officer, Email: Mel.Creighton@southampton.gov.uk Tel No: 02380834897
Slippage/Variations/Reason for Withdrawal	
Updates	

**CHIEF EXECUTIVE'S DIRECTORATE**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **PEOPLE DIRECTORATE**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **PLACE DIRECTORATE**



**THERE ARE NO ITEMS ON THIS  
OCCASION**